

SCRAP-A-GANZA²⁰¹²



March 16-18, 2012 * DoubleTree Hotel – Virginia Beach
www.beachscrapbooks.com/scrapaganza

PERSONAL INFORMATION:

Name	
Address	
City, State, Zip	
Phone	
Email <i>(please check regularly for updates!)</i>	

EMERGENCY CONTACT INFORMATION:

Name and Phone Number	
-----------------------	--

SELECT REGISTRATION OPTION:

- Early Bird Rate** due by October 1, 2011 → **\$149.00** [39810]
- Regular Rate** on or after October 2, 2011 → **\$169.00** [39811]
- Electricity** (1 outlet for three days at your seat) → *add an add'l* **\$25.00** [39812]

TOTAL AMOUNT DUE: _____

Your registration fee includes breakfast, lunch and beverage breaks on Saturday and Sunday.

Any food allergies or special needs? YES NO
If yes, please list.

SEATING ARRANGEMENTS:

List the people you would like to sit near as all seats will be assigned. Every effort will be made to place you with your friends. <i>Please clearly print full names.</i>	1.	4.
	2.	5.
	3.	6.

HOTEL RESERVATIONS:

Registration fee does not include a hotel room for overnight stays. Reservations can be made directly with the Doubletree Central Reservations Line at 1-800-222-TREE. Mention code **SBK** for the discounted group rate. **Reservations must be made by February 15th to take advantage of the group rate of \$79 per night based on double occupancy.**

Will you be staying at the DoubleTree Hotel? YES NO

CANCELLATION & LAYAWAY INFORMATION:

- *No penalty for cancellations on or before December 14, 2011
- *Cancellation Fee: \$50 on or after December 15, 2011
- *Layaway Plan must be paid in full by February 1, 2012
- *Absolutely **NO REFUNDS** after February 1, 2012
- *Any unpaid registrations will be cancelled on February 2, 2012

I agree to the above payment schedule and understand that if I cancel on or after December 15, 2011, I will incur a \$50 cancellation fee. If I cancel or neglect to pay my Layaway Plan in FULL on or after February 1, 2012, or do not "show", I will forfeit my entire registration fee. **All hotel reservations and hotel room cancellations must be made directly with the Doubletree Hotel.** Beach Scrapbooks (SCRAP-A-GANZA) reserves the right to cancel this event and is not responsible for any costs, travel related or otherwise, with registrants. Further, Beach Scrapbooks (SCRAP-A-GANZA) is not responsible for the security, damage or loss of the personal property of each registrant or in the case of an act of nature, government action, disaster or other such emergency.

Layaway Plans are available for all attendees. To start a layaway plan, **a minimum \$50 deposit is required.** Payments of any amount can be made at any time up until February 1, 2012.

ALL LAYAWAY PLANS AND REGISTRATION FEES MUST BE PAID IN FULL BY FEBRUARY 1, 2012. ANY LAYAWAY PLANS NOT PAID BY FEBRUARY 1, 2012 WILL BE CANCELLED WITH NO REFUNDS. If you still wish to attend and space is available, you will be charged the regular registration fee of \$169.

Signed: _____ Date: _____

IMPORTANT NOTES:

- For security reasons, the crop room will be closed from 1 a.m. until 6 a.m. each "night".
- 6' x 18" tables will be assigned in advance. There will be no re-assigning seats on-site.
- If you require electricity, please register accordingly. If you do not wish to pay for your own electrical outlet, there will be a table set up in the foyer for FREE usage.
- In order to avoid spills, all beverage containers must have a lid. Please refrain from bringing alcoholic beverages in the crop room.
- **SCRAP-A-GANZA will provide regular updates via email, so please make sure you give us an updated email address that you check regularly.**

FOR MORE INFORMATION:

Beach Scrapbooks: #757.563.9009 or info@beachscrapbooks.com
Fax: #757.563.2882 (*****registration is NOT complete until signed registration form AND payment are received*****)

FOR STAFF USE ONLY:

Registered (initials/date)	Payment Type	PIF (initials/date)
	Paid in Full	
	Layaway	